

School Consolidation Advisory Committee

APRIL 25, 2024

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Role of School Services of California Inc.



Brianna García
Vice President



Linette Hodson
Director, Management Consulting Services

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Committee Responsibilities and Group Norms

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Berryessa Union School District



Dr. Roxane Fuentes
Superintendent

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About the Committee

The Board of Trustees (Board) appointed all members of the Committee, including:

- Community representatives
 - Parents (at least 1 from each school)
 - Representative(s) from Berryessa Union School District (District) committees such as District English Learner Advisory Committee (DELAC), English Language Advisory Committee (ELAC), Citizen Bond Oversight Committee (CBOC), special education parents, and others as determined by the Board
 - At-large community members drawn from a senior citizen organization, homeowner or neighborhood associations, the business community, a taxpayer or other organization, other individuals with relevant experience or expertise, etc.

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About the Committee

- Staff representatives
 - Principals/Administrators
 - Representatives from each employee group:
 - California Teachers Association of Berryessa (CTAB)
 - California School Employees Association (CSEA)
 - Teamsters
 - Superintendent or designee (ex-officio/non-voting member)

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Committee Members

- Ashok Annamalai, Parent (Laneview)
- Will Arroyo, Parent (Toyon)
- Christy Boyd, Staff—Administrative Assistant
- Shanna Brewer, Parent (Piedmont)
- Thomas Carroll, Staff—Coordinator Student Services
- Geetanjali Chakraborty, Parent (Sierramont)
- Betty Chen, Parent (Cherrywood)
- Michelle Corpuz, Parent (Majestic Way)
- Thu Dang-Gounalakis, Parent (Noble)
- Elizabeth Escobar-Ausman, Parent (Vinci Park)
- Ann Grabowski, Business Community Member
- Ginger Jenzen, CTAB
- Parul Manglik, CSEA
- Martin Michaels, Retiree, Landowner, CBOC Member
- Heather Moreali, CTAB
- Chris Mosley, Staff—Principal
- Preetham Nayak, Parent (Brooktree)
- Giang Ngo, Parent (Ruskin)
- Jannet Odom, Staff—Principal
- Dao (Denise) Pham, Parent (Northwood)
- Yanet Segura-Herrera, Parent (Morill)
- Marie Skepple, Parent (Summerdale)
- Angele Torres, Parent (Summerdale)
- Kate Waters, CSEA
- Connor Wilson, Teamsters

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Committee Charge

1. Consider the potential of each school site to host educational programs that would maintain or enhance enrollment and provide educational opportunities to meet the diverse needs and interests of students, families, and staff.
2. The Committee acts in an advisory capacity to the Board and Superintendent.
3. Become fully informed on the District's current and future financial situation, issues, and challenges and consider strategies to maintain the District in a sound fiscal condition.
4. Become fully informed on the District's current and future demographics as they relate to enrollment.
5. Consider all schools for potential closure or consolidation, considering the positive and negative factors and variables (location, capacity, programs, community impact, etc.) for each school.

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Committee Charge

6. Develop and utilize criteria and demographic data to base its recommendations on the most appropriate schools for closure or consolidation. Specific criteria to consider may be subject to review and approval by the Board prior to or during the Committee's work.
7. Based on the above criteria and data, provide the Board and administration with recommendations on new school boundary areas, educational programs offered at specific sites, and other factors which could maintain or improve enrollment in the District and its schools.
8. Identify grandfathering conditions for boundary reassignment.
9. Identify school(s) the Committee will recommend to the Board for potential school closure.
10. Develop specific transition support plans for any schools recommended for closure.

Code of Conduct

- This Code of Conduct (Code) provides general guidelines for Committee members to follow in carrying out their roles
- Not all questions that Committee members face are covered in this Code
 - However, it captures some of the critical areas that help define ethical and professional conduct for Committee members
- The provisions of this Code were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices
- Committee members are expected to adhere to the provisions of this Code

Code of Conduct

The following is expected of every member of the Committee:

- 1. Regularly attend all Committee meetings. Inform staff in advance if you cannot attend.
- 2. Be prepared. Always read your meeting packets in advance of meetings.
- 3. Stay focused on the purposes of the Committee.
- 4. Be courteous and respectful during all Committee meetings.
- 5. Faithfully observe the Brown Act, District policies, all applicable laws and this Code.

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Code of Conduct

- 6. Always direct questions of District staff or the consultants through the Committee chair or their designees.
- 7. Avoid any financial conflicts of interest. A Committee member will not make or influence a District decision which will benefit the Committee member's outside employment, business, or personal financial interests, or that of an immediate family member, such as a spouse, child, or parent.
- 8. A Committee member will place their duty to the Committee above any personal or business interest in fulfilling their role as a Committee member.

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Facilitation—Table Talk

Sample Group Norms

- Respect the opinions of others
- Actively participate
- Assume positive intentions
- Be honest
- Ask clarifying questions
- Be an active listener
- Honor start and end times
- Focus on the work of the group
- Respect the individuals
- Suspend judgement



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Brown Act



Harold M. Freiman
Attorney at Law

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Brown Act

- Purpose:
 - To keep the public informed of the actions, debates, and views of local representatives
 - To provide the procedural framework for local legislators to meet, debate, act, and listen collectively to their constituents
- Committees created by the Board are generally subject to the Brown Act
- Requirements:
 - Open and noticed meetings
 - Agenda
 - Public comment
- Prohibition on serial communications:
 - A serial of communications directly or through intermediaries
 - To discuss, deliberate, or take action
 - On any item of business that is within the subject matter jurisdiction of the body

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Public Records & Conflicts

- California Public Records Act
 - May require public disclosure
 - Any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by the District
 - May include personal email and text accounts
- Conflicts of Interest
 - Avoid appearance of impropriety
 - Conduct Code

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Overview of School Sites Under Consideration

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School Data Source

Enrollment Data

- California Longitudinal Pupil Achievement Data System (CALPADS) report dated December 2023

Student Capacity Data

- Total number of classrooms and portables—Facilities Master Plan
- Standards used to calculate student capacity

Grades TK-1	24 students per classroom
Grades 2-3	26 students per classroom
Grades 4-5	30 students per classroom
Grades 6-8	32 students per classroom
Special Education (nonsevere)	12 students per classroom
Special Education (severe)	10 students per classroom

Other

- Includes some of the programs and services offered at the respective school site

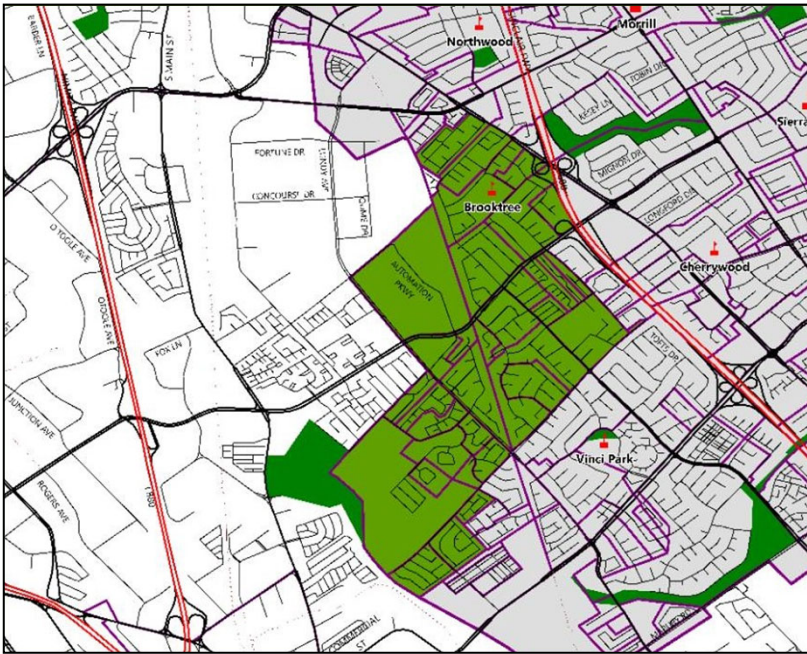
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Brooktree
Elementary
School

- Address: 1781 Olivetree Drive
- Grade Span: TK-5
- 2023-24 Enrollment: 388
- Student Capacity:
17 Classrooms: 434
17 Classrooms + 6 Portables: 614
- Other: N/A

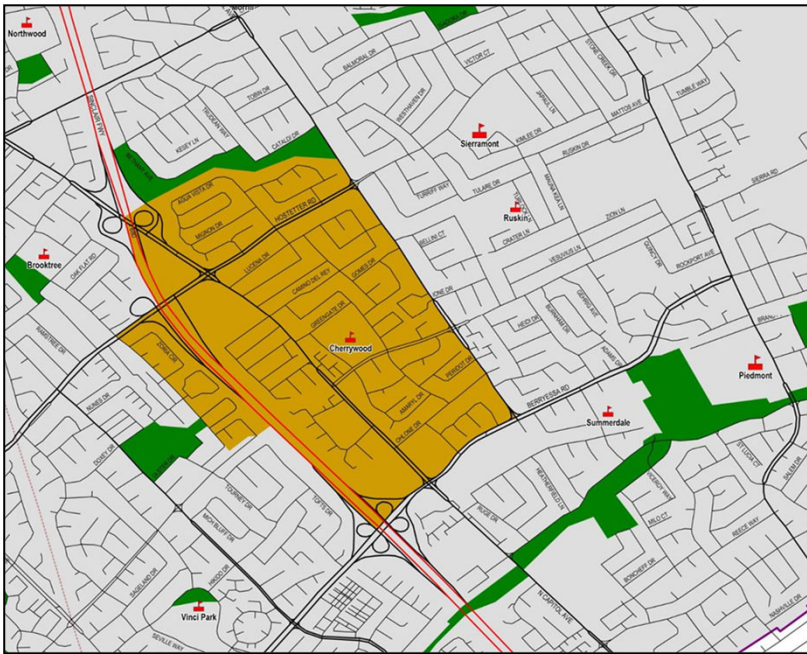


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Cherrywood
Elementary
School

- Address: 2550 Greengate Drive
- Grade Span: K-5
- 2023-24 Enrollment: 527
- Student Capacity:
18 Classrooms: 466
18 Classrooms + 8 Portables: 706
- Other: N/A

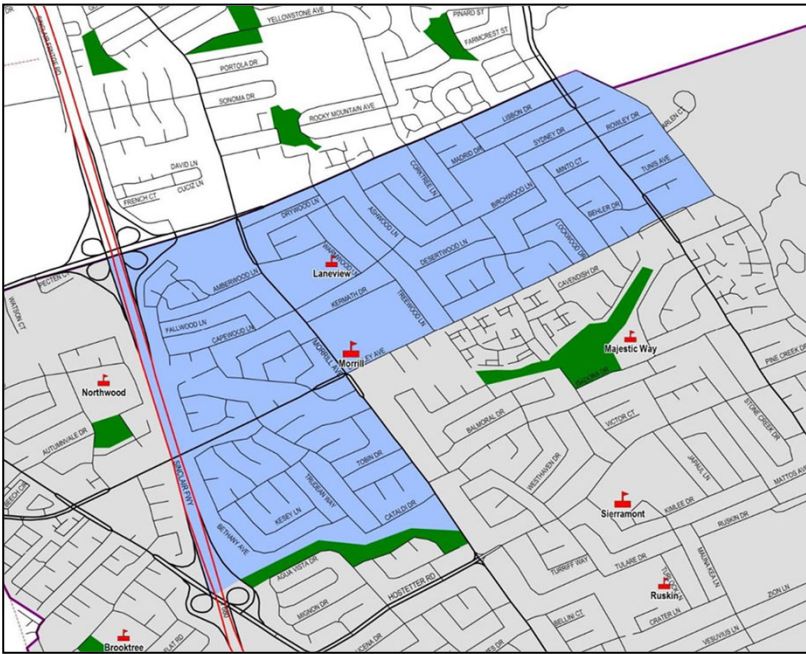


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Laneview
Elementary
School

- Address: 2095 Warmwood Lane
- Grade Span: K-5
- 2023-24 Enrollment: 366
- Student Capacity:
19 Classrooms: 502
19 Classrooms + 5 Portables: 640
- Other: N/A



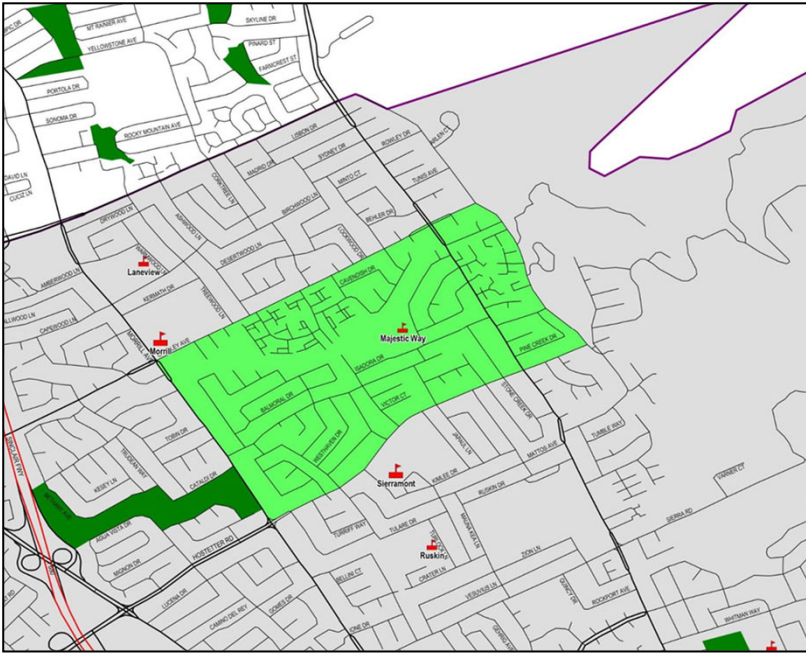
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Majestic Way
Elementary
School

- Address: 1855 Majestic Way
- Grade Span: TK-5
- 2023-24 Enrollment: 442
- Student Capacity:
17 Classrooms: 434
17 Classrooms + 6 Portables: 614
- Other: N/A



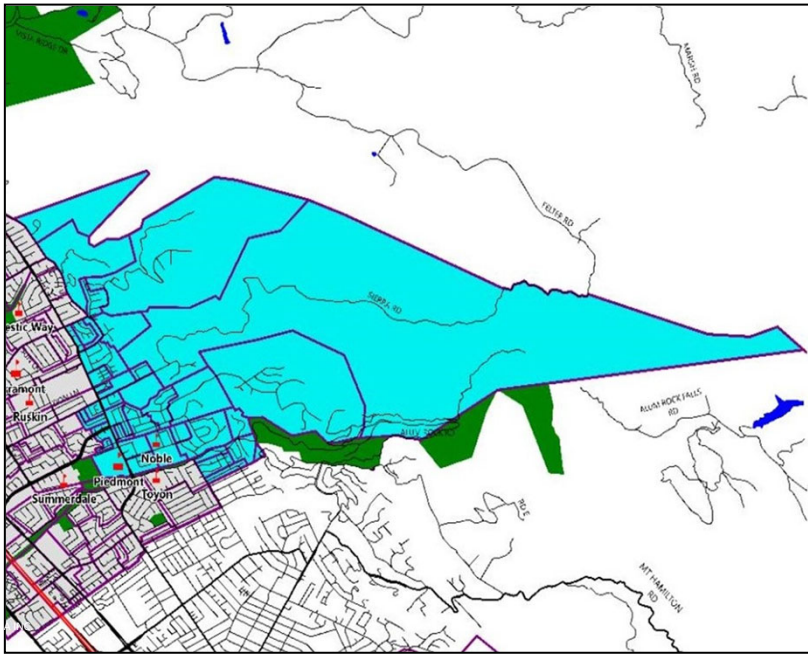
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Noble
Elementary
School

- Address: 3466 Grossmont Drive
- Grade Span: K-5
- 2023-24 Enrollment: 359
- Student Capacity:
19 Classrooms: 584
No Portables
- Other: Berryessa Education
Foundation Portables (2)

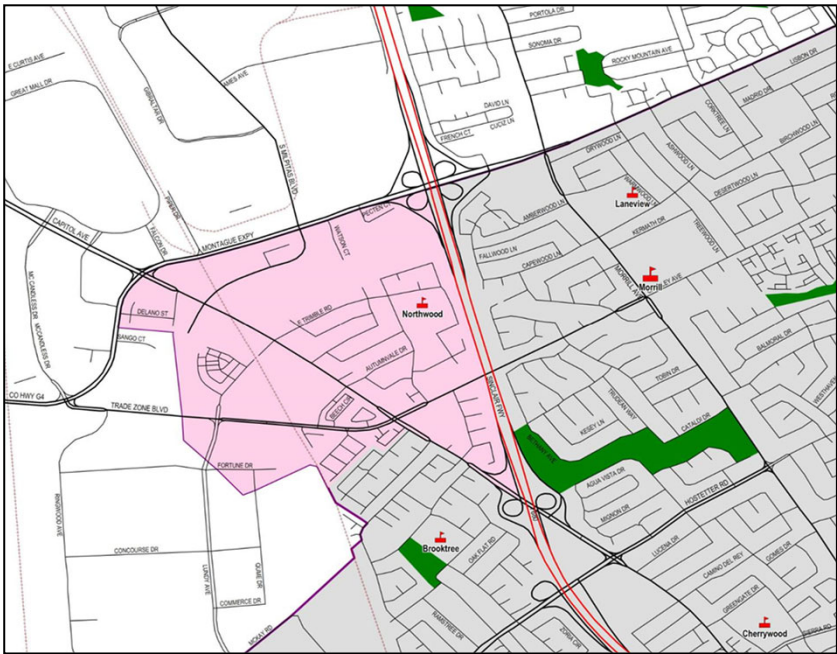


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Northwood
Elementary
School

- Address: 2760 Trimble Road
- Grade Span: TK-5
- 2023-24 Enrollment: 432
- Student Capacity:
21 Classrooms: 550
21 Classrooms + 4 Portables: 670
- Other: N/A

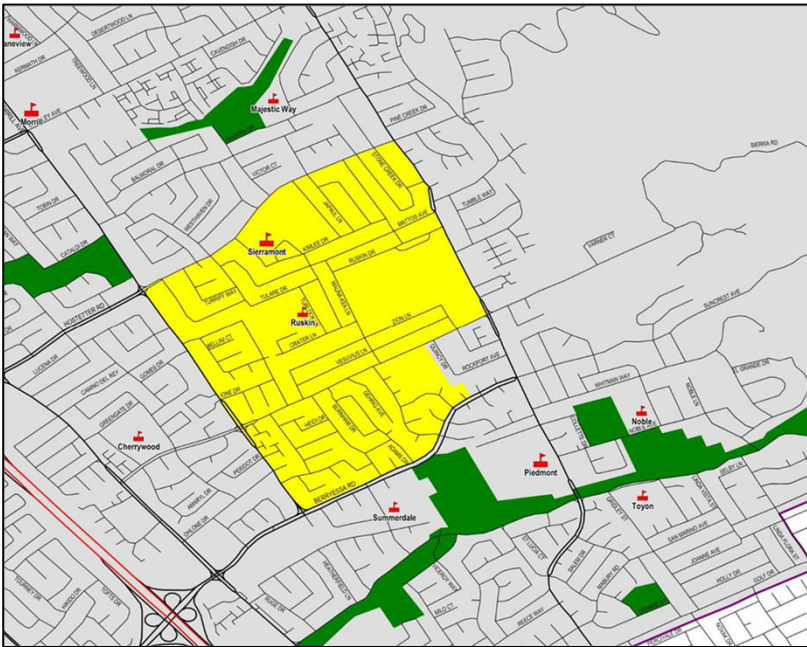


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Ruskin
Elementary
School

- Address: 1401 Turlock Lane
- Grade Span: TK-5
- 2023-24 Enrollment: 403
- Student Capacity:
24 Classrooms: 634
24 Classrooms + 3 Portables: 724
- Other: Science Portables (2)

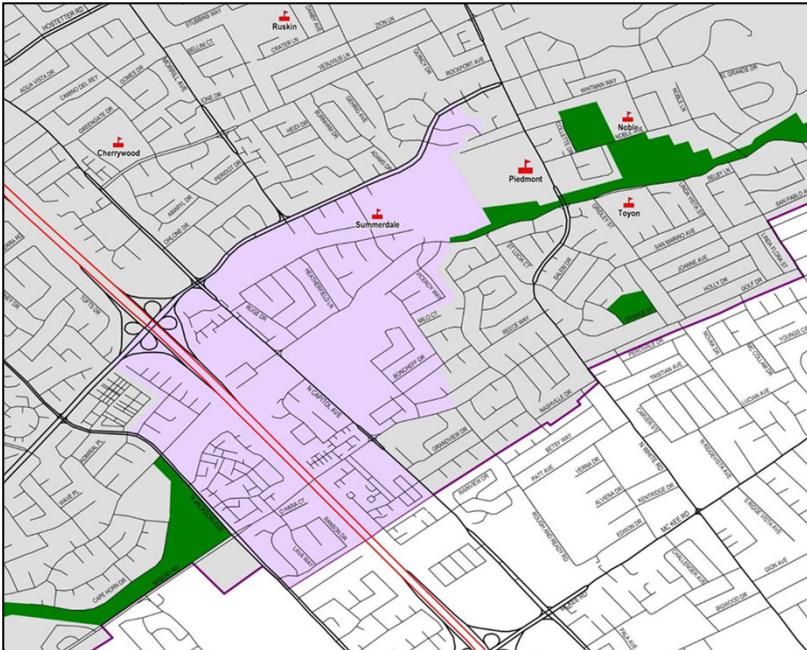


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Summerdale
Elementary
School

- Address: 1100 Summerdale Drive
- Grade Span: TK-5
- 2023-24 Enrollment: 302
- Student Capacity:
17 Classrooms: 434
17 Classrooms + 6 Portables: 614
- Other: N/A

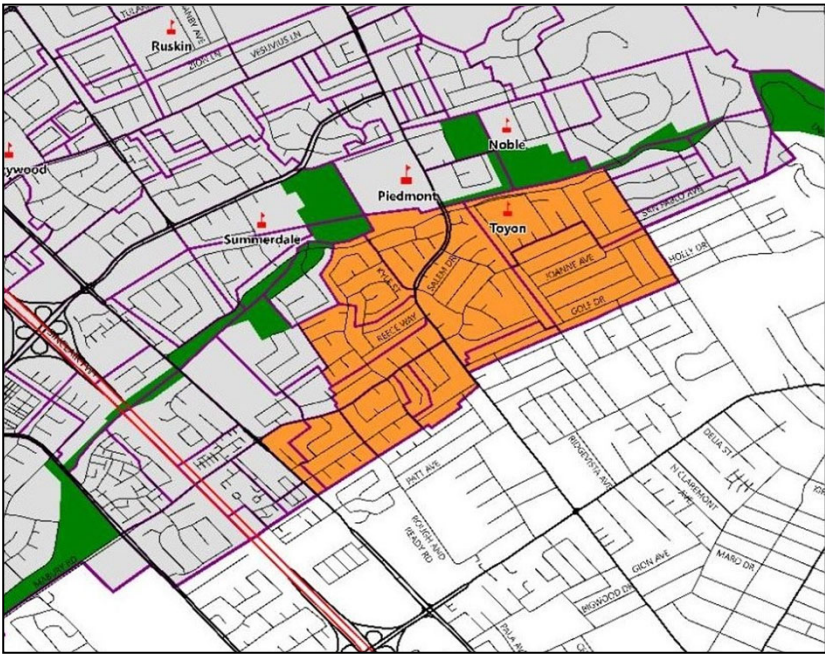


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**Toyon
Elementary
School**

- Address: 995 Bard Street
- Grade Span: TK-5
- 2023-24 Enrollment: 263
- Student Capacity:
20 Classrooms: 506
20 Classrooms + 5 Portables: 638
- Other: N/A



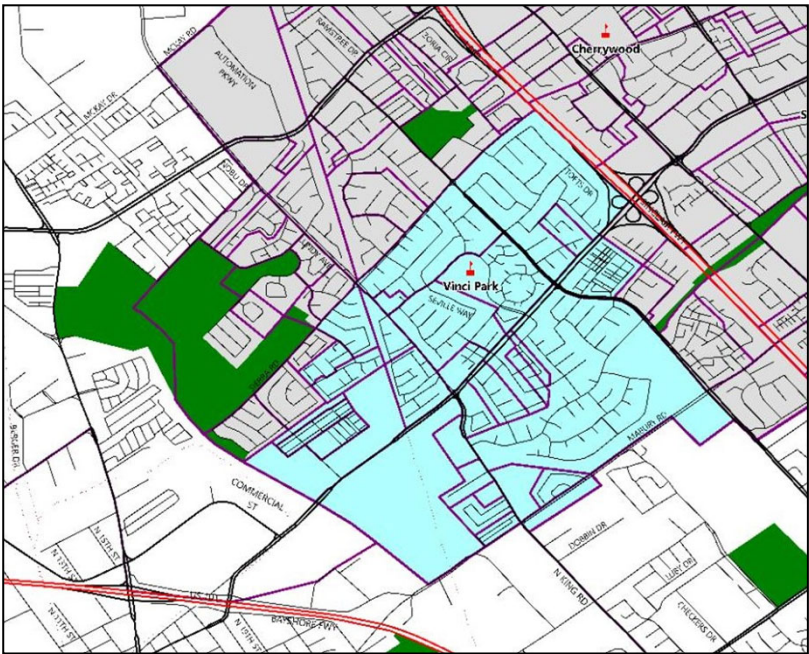
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**Vinci Park
Elementary
School**

- Address: 1311 Vinci Park Way
- Grade Span: TK-5
- 2023-24 Enrollment: 557
- Student Capacity:
23 Classrooms: 594
23 Classrooms + 5 Portables: 744
- Other: N/A



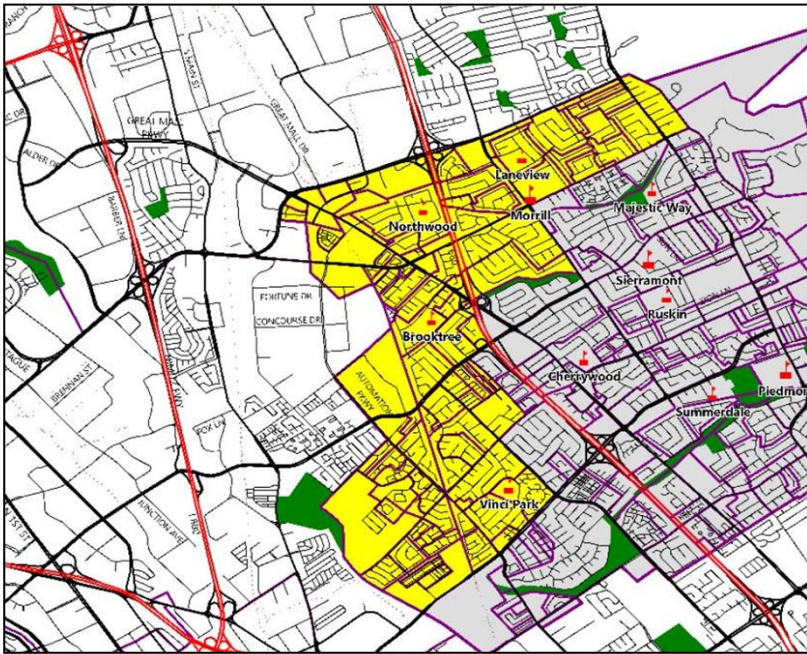
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Morrill
Middle School

- Address: 1970 Morrill Avenue
- Grade Span: 6-8
- 2023-24 Enrollment: 672
- Student Capacity:
32 Classrooms: 1,024
32 Classrooms + 2 Portables: 1,088
- Other: Berryessa Youth Center



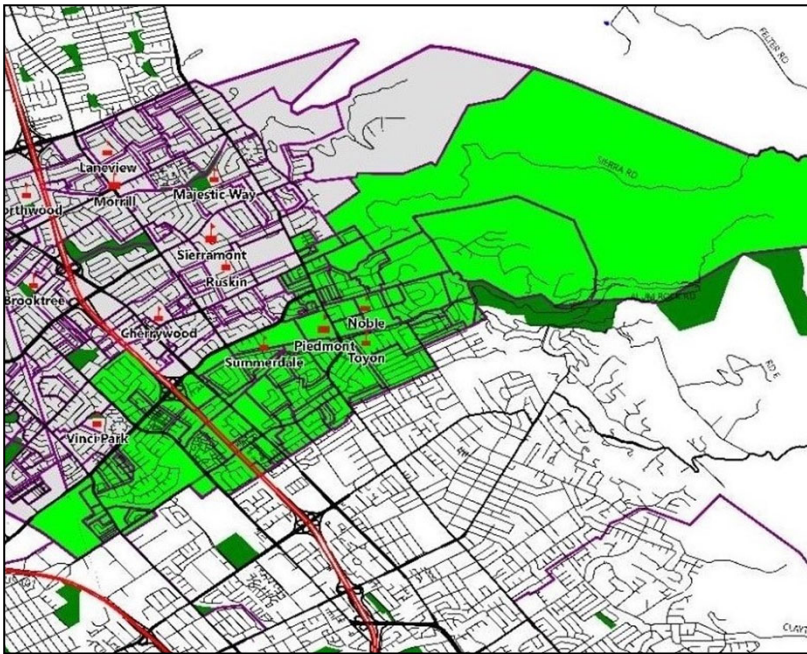
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Piedmont
Middle School

- Address: 955 Piedmont Road
- Grade Span: 6-8
- 2023-24 Enrollment: 628
- Student Capacity:
27 Classrooms: 864
27 Classrooms + 5 Portables: 1,024
- Other: N/A



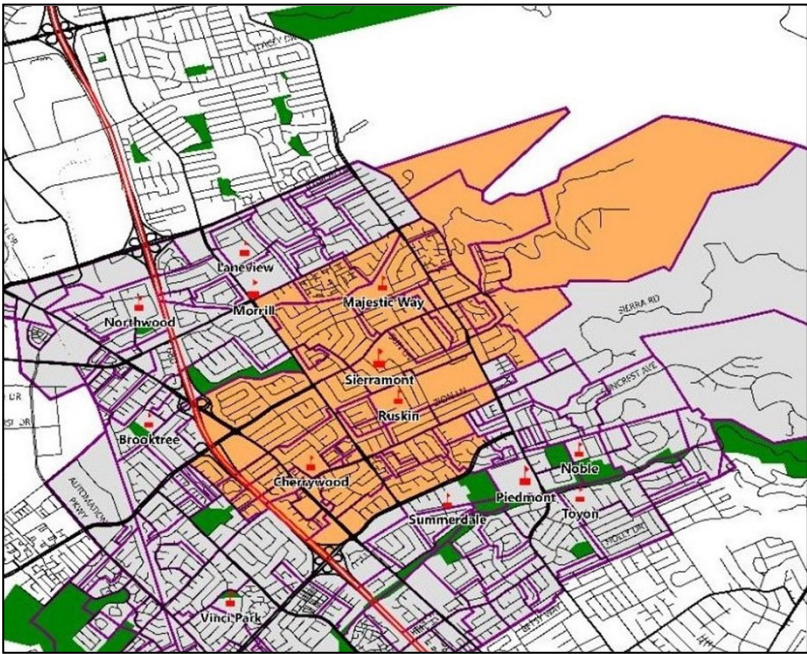
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**Sierramont
Middle School**

- Address: 3155 Kimlee Drive
- Grade Span: 6-8
- 2023-24 Enrollment: 698
- Student Capacity:
28 Classrooms: 896
28 Classrooms + 5 Portables: 1,056
- Other: N/A



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**Proposed
Criteria/Scoring
Methodology**

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Demographics and Capacity

1. School enrollment is low and projected to remain low (enrollment below 70% of capacity), including considering special day classes
2. Demographically diverse population based on the unduplicated pupil percentage
3. Excess classroom capacity, excluding portables
4. Proximity to schools with capacity to accommodate incoming students

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Facilities

5. Facilities are in good condition (based on cost of facility needs and proposed modernization/construction projects)
6. Modernization, construction, or other projects (e.g., technology upgrades) recently completed
7. Total historical investments in facilities at the school site
8. Unique facilities (i.e., facilities that could not be readily replicated) not found at other school sites
9. Support spaces (e.g., cafeteria, multi-purpose room, playgrounds, etc.) have sufficient capacity to meet current and projected enrollment
10. Environmental factors effect current or future use of property (e.g., earthquake faults, high speed rail, etc.)
11. Leases or other outside uses currently utilizing site/generate income

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Educational/Student Support Services

- 12. School has failed to meet performance in two or more state priorities
- 13. Districtwide/special programs would need to be relocated
- 14. Districtwide/special programs can be relocated

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Fiscal and Other Impacts

- 15. Existing safety concerns regarding traffic and safe routes to school
- 16. Safety concerns regarding traffic and safe routes to school if students are relocated
- 17. Would require transportation for relocated students to new school sites
- 18. Alternative uses identified if site is closed (e.g., use for other district functions, joint-use/joint occupancy agreements, community day school use, use for charter school [Proposition 39], shift to full-day kindergarten or universal pre-school program, etc.)
- 19. District would benefit from net savings if closed
- 20. Per-student operating costs, excluding staff

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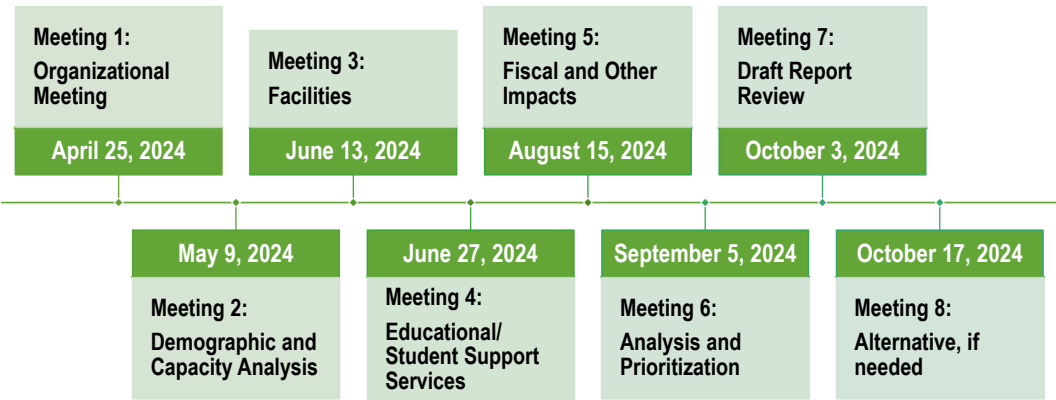
Additional Considerations

- Free or reduced-price meals percentages
- Percentage of students by race/ethnicity



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Meeting Overview



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Questions?

Thank you